

## Ohio DPS Purchase Reporting Setup

### 1) Install standalone application on the server

- a) Create a folder called Ohiodps under the Scrap Dragon root folder (e.g. \\servername\dragon\ohiodps), and set the permissions so that the users have read and write access to the folder.
- b) Download ohiodps\_setup.exe installer from [http://www.scrap-dragon.com/OhioDPS\\_Setup.exe](http://www.scrap-dragon.com/OhioDPS_Setup.exe) and save into the ohiodps folder created above.
- c) Run the installer **saving into the Ohiodps folder created above**. This will create these files:
  - Ohio DPS Purchase Reporting Setup.pdf (these instructions)
  - OhioDPSPurchaseReporting.dll
  - OhioDPSPurchaseReporting.WinForms.exe
  - OhioDPSPurchaseReporting.WinForms.config
  - Vfpodbc.msi

### 2) For each computer where the process will be initiated

- a) Create a shortcut on the desktop to the target OhioDPSPurchaseReporting.WinForms.exe.
- b) For Scrap Dragon Classic only, install the Visual FoxPro ODBC driver:
  - Double-click vfpodbc.msi
  - Follow the prompts to install the driver

### 3) Setup in Scrap Dragon

- a) Using the code tables at the end of this document, enter the reporting code into the **Government Reporting Value** field on the **Commodity Master Setup** screen. Each commodity that falls within the listed commodity types must have the proper code in the Government Reporting Value field to ensure proper reporting.
- b) Optionally, use the User Menu option **Required Customer Data** to select the fields required by the process. The required data is listed below
  - First (Seller First Name)
  - Last (Seller Last Name)
  - Street1 (Seller Address Line 1)
  - City (Seller City)
  - State (Seller State)
  - Zip (Seller Zip Code)
- c) In Program options, enter the IP Address and Port (3333) of the jpegger server
- d) The following images are required:
  - i) ID image,
    - Automatically captured from saved ID Images
    - Verify path to saved license images
  - ii) Photo of Seller
    - Set up cashier camera in jpegger
    - Indicate cashier camera name in local options, imaging tab, pay ticket
  - iii) Photo of Items Designated as "Special Purchase Articles"
    - Set up a camera for each scale in jpegger
    - Indicate the name of the scale camera in local options

#### 4) Setup & test standalone application

- a) Click on the shortcut above to run the purchase reporting process and enter data required to report:
  - Username - provided by ODPS
  - Password - provided by ODPS
  - Facility Registration Number - provided by ODPS and found on the customer's certificate (formatted something like XXXX-9999-9999999)
  - Select the Scrap Dragon version (currently only available for Classic)
  - Company ID - Scrap Dragon company ID
  - Scrap Dragon Folder – The Scrap Dragon folder on the server (e.g. \\servername\dragon)
  - Last Receipt # Sent – this is required to indicate a starting point for reporting with the task scheduler. If left blank, use a date range for the first upload to establish the starting number. The value will be updated each time the process is run.
  - Send Email Confirmation – check to indicate the user would like to receive email notification of the results. This will be useful if the process is set to run on the task scheduler. If checked, the remaining email information is required for successful use.
    - o Outgoing Mail Server (SMTP) - recipients outgoing mail server
    - o Recipient Email Address - email address of the notification recipient
    - o Server requires user authentication - check if the recipient's outgoing server requires authentication
    - o Username - recipient's email username
    - o Password - recipient's email password
  - Enter the filter criteria to upload. The results can be selected by receipt, ticket, or date.
- b) Test the process.
  - Enter a single day date range or single ticket range.
  - Ensure that you use the TEST BUTTON as the PROCESS BUTTON will update the State's database.
  - A positive response will indicate that the process is functioning properly

#### 5) Setting up the Task Scheduler:

- a) Run the Windows Task Scheduler
  - Create a Basic Task
  - Enter a name
  - Daily
  - Set time (after hours)
  - Action – start a program
  - Browse to executable
  - finish
- b) When running via the task scheduler, the process will attempt to transmit data for all tickets with a receipt number greater than the last receipt sent.
- c) The last receipt sent is updated on each run regardless of the filter selection.

**Code Tables:**

<b>Regular Articles</b>	
<b>Code</b>	<b>Description</b>
R1	Number 1 Copper
R2	Number 2 Copper
R3	Sheet Copper
R4	Insulated Copper Wire
R5	Aluminum or Copper Radiators
R6	Red Brass
R7	Yellow Brass
R8	Aluminum Sheet
R9	Aluminum Extrusions
R10	Clean Aluminum Wire
R11	Cast Aluminum
R12	Unclean Aluminum Wire
R13	Aluminum Exterior
R14	Contaminated Aluminum
R15	Stainless Steel
R16	Large Appliances
R17	Steel Structural
R18	Miscellaneous Steel
R19	Sheet Iron
R20	Motor Vehicles Non-body Parts
R21	Catalytic Converters
R22	Lead
R23	Electric Motors
R24	Electronic Scrap

Special Purchase Articles	
Code	Description
S1	Beer kegs
S2	Cable, wire, electrical components, and other equipment used in providing cable service or any utility service, including, but not limited to, copper or aluminum coverings, housings, or enclosures related thereto.
S3	Grave markers, sculptures, plaques, and vases made out of metal, the appearance of which suggests the articles have been obtained from a cemetery.
S4	Guard rails for bridges, highways, and roads; highway and street signs; street light poles and fixtures; worker access hole covers, water meter covers, and other similar types of utility access covers; traffic directional and control signs and light signals, metal marked with the name of a political subdivision of the state, and other metal articles that are purchased and installed for use upon authorization of the state or any political subdivision of the state
S5	Historical, commemorative, and memorial markers and plaques made out of metal
S6	Four-wheel metal carts, commonly referred to as "grocery carts" that are generally used to collect and transport consumer goods while shopping
S7	Four-wheel metal carts, commonly referred to as "metal bosses" that are used to transport or merchandise food products that are stored in crates, shells, or trays
S8	Railroad material, including journal brasses, rail spikes, rails, tie plates, frogs, and communication wire
S9	Metal trays, merchandise containers, or similar transport containers used by a product producer, distributor, retailer, or an agent of a product producer, distributor, or retailer as a means for the bulk transportation, storage, and carrying of retail containers of milk, baked goods, eggs, or bottled beverage products
S10	"Burnt wire" which is any coated metal wire that has been smelted, burned, or melted thereby removing the manufacturer's or owner's identifying marks